VIENNA HOUSING SERVICE
WELCOME TO VIENNA

Professional rental of your property to UN staff, embassies and diplomatic personnel.

PROFESSIONAL. TRANSPARENT. EFFECTIVE.

Vienna Housing Service connects staff members of international organizations and diplomatic missions with trusted landlords and high-quality apartments.

We make renting smooth, transparent and tailored to your needs.

Depending on the desired level of service, we offer flexible marketing packages.

The fees are transparent and clearly aligned with the agreed scope of services.

Weekly presence at the Vienna International Centre

VIENNA HOUSING SERVICE
WELCOME TO VIENNA

Vienna International Centre
Staff Service Office
Fridays, 10:00 – 12:00, Room C 0341

Mag. **Marc Slomovits**
REAL ESTATE AGENT
VIENNA HOUSING SERVICE

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BASIC PACKAGE

Publication on 2 property platforms*

Marketing of the property and forwarding of inquiries

- Preparation of all documents relevant to the rental
- Professional online exposé
- Listing in the Vienna Housing Service database for targeted placement with staff of international organizations and diplomatic missions
- Offering the apartment to pre-screened tenants
- Advertising presence on official display boards within the Vienna International Centre (VIC)
- Forwarding of inquiries directly to you
- Viewings and contract conclusion remain your responsibility

For the **Basic Package**, I charge a one-time **success-based fee** of **0.5 gross monthly rent** (GMR**) plus 20% VAT.

*www.willhaben.at, www.immobilienscout24.at
**GMR = net rent + net operating costs

COMFORT PACKAGE

Publication on 5 property platforms*

Including a defined number of viewings

Includes all services from the Basic Package, plus:

- Handling of inquiries
- Conducting a set number of viewings
- Creditworthiness check and document verification
- Assistance with rental contract drafting

For the **Comfort Package**, I charge a one-time **success-based fee** of **one gross monthly rent** (GMR**) plus 20% VAT.

*www.willhaben.at, www.immobilienscout24.at and others
**GMR = net rent + net operating costs

PREMIUM PACKAGE

Maximum visibility, publication on 25 property platforms*

Complete handling of the rental process

Includes all services from the Comfort Package, plus:

- Unlimited property viewings
- Tailored contract preparation and personal guidance
- Handover with a protocol and photo documentation
- Optional coordination with utility providers (e.g. energy, insurance, internet)

For the **Premium Package**, I charge a one-time **success-based fee** of **1.5 gross monthly rents** (GMR**) plus 20% VAT.

*www.willhaben.at, www.immobilienscout24.at and others
**GMR = net rent + net operating costs